

# Career Opportunity For Graphic Designer

## Civil Society Human and Institutional Development Programme



A company set up under Section 42 of the Companies Ordinance, 1984

Civil Society Human and Institutional Development Programme (CHIP), is seeking qualified and experienced applicants to fill the following position based at Islamabad.

**PROFILE:** The position holder would be responsible for:

1. Graphic designing of communication materials such as:
  - a. Reports
  - b. Case studies
  - c. Training manuals/guidelines
  - d. Posters and banners
  - e. Calendars
  - f. Visiting cards
  - g. Preparing documentaries
  - h. Taking photos of events and field situations
  - i. And any other materials
2. Assist HR department in preparing agreements
3. Office record keeping
4. Web designing and posting

### REQUIREMENT:

Qualification	Bachelor in Computer Arts major in Graphic Designing
Skills	Graphic Designing
Experience	1 or 2 years experience of designing of development sector materials
Interpersonal Skills	Honesty, dedication and commitment for the development of Pakistan

Only applicants, meeting the above mentioned criteria should send their CVs. We are an equal opportunity employer. Disabled and women are encouraged to apply. Please email your detailed CVs without testimonials by Dec 16, 2017 on:

[info@chip-pk.org](mailto:info@chip-pk.org)

**Misinformation and any attempts to influence the selection process will be considered a definite disqualification for current as well as for all future recruitments in the organization.**